



Maskwacis Cultural College

Box 960, Maskwacis, Alberta T0C 1N0

Ph: 780-585-3925 or 1-866-585-3925 Fax: 780-585-2080

Website: www.mccedu.ca

Transcript Request Application Form

Transcripts are \$20 per copy. Request for Transcript of Academic Record.

Please Note:

1. Due to the large volume of Transcript Requests at the end of each season, and being that they are handled in the order received. Two to four weeks should be allowed for processing.
2. Official Transcripts are mailed directly from the Registrar's Office to the institution or agency named by the student. Students will not receive notice that Transcripts have been sent.
3. Only Unofficial Transcripts are issued directly to students.
4. Maskwacis Cultural College (MCC) shall not be held responsible for meeting deadlines which are not those of MCC.

Student Surname/Given Names	Student I.D. or Birth Date	Today's Date
Maiden or Previous Name (if applicable)		
To ensure that we have your correct address, please complete the following information:		Student Authorization: - I hereby authorize the Maskwacis Cultural College to release transcripts on my academic record.
Street	Students Signature:	
City/Town		
Province/Country		
Postal Code		
Phone		

Details of Request(s):
Official Transcripts mailed directly to the following address(es):
Name, Mailing Address and/or Email Address

<p>Instruction:</p> <p><input type="checkbox"/> Number of Copies Required _____</p> <p><input type="checkbox"/> I will pick up</p> <p><input type="checkbox"/> Mail to current address</p> <p><input type="checkbox"/> Check here if you have recorded further instructions on the back of this form.</p>	<p><input type="checkbox"/> Prepare Transcripts immediately</p> <p><input type="checkbox"/> Hold for results from:</p> <p style="padding-left: 20px;"><input type="checkbox"/> Fall (Sept-Dec) <input type="checkbox"/> Spring (May-Jun)</p> <p style="padding-left: 20px;"><input type="checkbox"/> Winter (Jan-Apr) <input type="checkbox"/> Summer (Jul-Aug)</p> <p><input type="checkbox"/> Hold for final deferred final result for:</p> <p style="padding-left: 40px;">_____ (Course Name)</p> <p><input type="checkbox"/> If meeting deadline give date required:</p> <p style="padding-left: 40px;">_____ (Date)</p>
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