



# Maskwacis Cultural College

Box 960 Maskwacis, Alberta T0C 1N0

Ph: 780-585-3925 or 1-866-585-3925. Fax: 780585-2080

Website: www.mccedu.ca

## Transcript Request Application Form

Transcripts are  
\$20 per copy.  
**Request for  
Transcript of  
Academic Record.**

**Please Note:**

1. **Due to the large volume of Transcript Requests at the end of each season, and being that they are handled in the order received. Two to four weeks should be allowed for processing.**
2. Official Transcripts are mailed directly from the Registrar's Office to the institution or agency named by the student. Students will not receive notice that Transcripts have been sent.
3. Only Unofficial Transcripts are issued directly to students.
4. Maskwacis Cultural College (MCC) shall not be held responsible for meeting deadlines which are not those of MCC.

Students Surname/Given Names	Student I.D. or Birth Date	Today's Date
Maiden or Previous Name (if applicable)		

To ensure that we have your correct address please complete the following	Student Authorization
	I hereby authorize the Maskwacis Cultural College to release transcripts on my academic record
Street	Students Signature
City/Town	
Province/Country	
Postal Code	
Phone:	

Details of Request(s)	
Official Transcripts mailed directly to the following address(es) Name and Mading Address:	

Unofficial Transcript issued to Student Only Number of Copies Required: _____ I will pick up _____ Mail to current address	Instruction <input type="checkbox"/> Prepare Transcritps immediately <input type="checkbox"/> Hold for results from: <input type="checkbox"/> Fall (Sept-Dec) <input type="checkbox"/> Spring (May-Jun) <input type="checkbox"/> Winter (Jan-Apr) <input type="checkbox"/> Summer (Jul-Aug) <input type="checkbox"/> Hold for final defered final result for _____ <input type="checkbox"/> If meeting deadling give date required _____
_____ Check here if you have recorded further instructions on the back of this form.	

Notes:
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