



# **Indigenous Social Work Diploma Full-Time/Part-Time Program**

**2022-2024  
Application Package**

# INDIGENOUS SOCIAL WORK DIPLOMA PROGRAM



## WELCOME AND OVERVIEW OF THE APPLICATION PACKAGE

Tanisi,

Thank you for your interest in the Maskwacis Cultural College (MCC) Indigenous Social Work Diploma Program. This two- year (20 month) educational journey is designed to graduate social work practitioners who have developed a model of practice that is founded upon Indigenous values, knowledge, and philosophy. Guided by this Indigenous foundation, students learn how to establish respectful relationships with Nations, communities, families, and individuals. As students explore Cree culture and Cree language they are educated about Indigenous healing practices and their supporting theories. From this Indigenous foundation students explore the development of Western social work theory and practice.

### THE APPLICATION PROCESS

We appreciate that our application process is detailed and will require the commitment of a significant amount of your personal time and effort. The completion of each of the components of this admission package is integral to ensuring that your application will be processed in an efficient manner.

Applicants seeking funding from any of the four Maskwacis First Nations must submit the following documents by **MAY 27, 2022** to ensure meeting the funder's application closing date. Applications will be accepted and reviewed for acceptance by MCC until the program is full.

- Online MCC application form available at [www.mccedu.ca](http://www.mccedu.ca).
- Official High School Transcripts;
- Official Post-secondary Transcripts, if applicable;
- Confirmation of completion of English 30.1 or English 30 equivalent course with a final mark of at least 65%;
- Verification of 100 hours of volunteer **or** work experience completed in a social service setting within the previous two years;
- Current Resume;
- Personal Statement (see attached outline); and
- Three letters of reference (One reference must be received from the supervisor of your volunteer or work experience).
- Criminal Record Check and Child Welfare Systems check for practicum.

**All documents should be in on the closing date of May 27, 2022. However, the program will continue to accept students on a first qualified, first accepted standard so the closing date may be extended if need be.**

**ISWKDP APPLICATION CHECKLIST**

NAME: \_\_\_\_\_

The following documents will need to be submitted via email to [wlistener@mccedu.ca](mailto:wlistener@mccedu.ca) or you can drop your documents off in person at MCC. The letters of reference should come directly from the referee. **You can also submit documents online. Please follow the link: <https://forms.gle/xM5YmmvT9TKtQ136>**

- Ordered my official high school transcripts from Alberta Learning (See web-site <https://public.education.alberta.ca/PASI/myPass>). \_\_\_\_\_
- Ordered my official post-secondary education transcripts from all post-secondary institutions that I have attended in the past. These need to be send directly from the institutions. \_\_\_\_\_
- Completed my ONLINE *MCC Application for Admission* \_\_\_\_\_
- Attached verification of 100 hours of volunteer **or** work experience (See attached *Criteria for Eligible Volunteer or Work Experience*) \_\_\_\_\_
- Attached a copy of my current resume (Please ensure you have included your current address & contact numbers) \_\_\_\_\_
- Attached a completed copy of my Personal Statement (See page 4) \_\_\_\_\_
- Identified three people who will be providing letters of reference on my behalf (see attached form). **One reference must be received from the supervisor of your volunteer work experience.** \_\_\_\_\_
- Complete an Interview with the Indigenous Social Work Program Admission Panel in May 2022. \_\_\_\_\_
- AND**
- I am aware that the final step of the application process is attendance at the Program Information Session to be held in **September, 2022.** \_\_\_\_\_
- I am aware that if I am admitted into the program I may be asked to supply a Criminal Record Check and a Child Welfare Systems Check to Practicum Placement Agencies. I am also aware that possession of a record may limit practicum placement and employment opportunities in the field of social work (Initial Please) \_\_\_\_\_

If you have any questions about the application procedure, please contact Wilda at 1-780-585-3925 or 1-866-585-3925 or e-mail at [wlistener@mccedu.ca](mailto:wlistener@mccedu.ca).

**Please ensure all official transcripts send to MCC by MAY 27, 2022:**

Maskwacis Cultural College  
 Box 960  
 Hobbema, Alberta  
 T0C 1N0  
 780-585-3925 (phone number)  
 Attention: [ccrier@mccedu.ca](mailto:ccrier@mccedu.ca)

**Please ensure that all other documents are sent directly to the MCC Indigenous Social Work Education.**

---

<b>INDIGENOUS SOCIAL WORK DIPLOMA PROGRAM</b>
---

## **PERSONAL STATEMENT**

**Please answer each of the following questions in paragraph format:**  
**(Double spaced word-processed responses are preferred).**

1. Please describe your reasons for pursuing a career in social work.
2. Please describe your reasons for wishing to complete your social work education within a program that possesses an Indigenous cultural foundation.
3. Please identify and describe those skills and experiences that you believe indicate your personal suitability to the field of social work.
4. Leading a healthy lifestyle is an essential requirement for successfully participating in a social work education program that is founded upon Indigenous values, knowledge and philosophy. Please describe your plans for ensuring that the following elements of your life will be addressed in a healthy manner throughout the duration of your social work diploma studies.
  - Potential Life Challenges
  - Spiritual Needs
  - Academic Responsibilities
  - Financial Considerations
5. In one to two paragraphs please describe your knowledge of Indigenous culture and those social issues that currently face Indigenous peoples in Canada.

**INDIGENOUS SOCIAL WORK DIPLOMA PROGRAM**

**Confirmation of Reference Requests**

I have provided the following three individuals with a copy of the MCC Reference Form and they have agreed to send the completed form to the **attention of Wilda Listener** at Maskwacis Cultural College.

Reference #1: \_\_\_\_\_  
Organization \_\_\_\_\_  
Email \_\_\_\_\_  
Telephone \_\_\_\_\_

Reference #2: \_\_\_\_\_  
Organization \_\_\_\_\_  
Email \_\_\_\_\_  
Telephone \_\_\_\_\_

Reference #3: \_\_\_\_\_  
Organization \_\_\_\_\_  
Email \_\_\_\_\_  
Telephone \_\_\_\_\_

**PLEASE NOTE: All Reference Forms must be received directly to  
the Indigenous Social Work Education by:**

**EMAIL TO: [wlistener@mccedu.ca](mailto:wlistener@mccedu.ca)**

**Or Mailed by MAY 27, 2022 and in a sealed envelope marked**

**PERSONAL and CONFIDENTIAL**

**No letters will be accepted by the applicant.**



## INDIGENOUS SOCIAL WORK DIPLOMA PROGRAM

### Reference Form

Name of Applicant \_\_\_\_\_

Name of Reference \_\_\_\_\_

Organization \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

### **On a separate page, please respond to the following:**

1. Please describe those skills that you believe the applicant possesses that will assist them in successfully completing a social work education program. (For example, you may describe the applicant's skill level in such areas as interpersonal communication, writing, and time management)
2. Please describe in what ways you believe that the applicant is suited to the profession of social work.
3. Please comment, as applicable, upon the applicant's past or potential contributions to social work practice with Indigenous peoples.

Date: \_\_\_\_\_

Signature of Person completing this form: \_\_\_\_\_

Please return to MCC by **MAY 27, 2022**

Please **Email** to [wlistener@mccedu.ca](mailto:wlistener@mccedu.ca)  
Or **Mail** this reference marked **Personal and Confidential** to:

Wilda Listener  
Indigenous Social Work Diploma Program  
Maskwacis Cultural College  
Box 960  
Hobbema, Alberta  
T0C 1N0

**Please note: All reference forms must be received prior to acceptance into the program. Students cannot send this with their applications.**



## INDIGENOUS SOCIAL WORK DIPLOMA PROGRAM

### Reference Form

Name of Applicant \_\_\_\_\_

Name of Reference \_\_\_\_\_

Organization \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

### **On a separate page, please respond to the following:**

2. Please describe those skills that you believe the applicant possesses that will assist them in successfully completing a social work education program. (For example, you may describe the applicant's skill level in such areas as interpersonal communication, writing, and time management)
4. Please describe in what ways you believe that the applicant is suited to the profession of social work.
5. Please comment, as applicable, upon the applicant's past or potential contributions to social work practice with Indigenous peoples.

Date: \_\_\_\_\_

Signature of Person completing this form: \_\_\_\_\_

Please return to MCC by **MAY 27, 2022**

Please **Email** to [wlistener@mccedu.ca](mailto:wlistener@mccedu.ca)  
Or **Mail** this reference marked **Personal and Confidential** to:

Wilda Listener  
Indigenous Social Work Diploma Program  
Maskwacis Cultural College  
Box 960  
Hobbema, Alberta  
T0C 1N0

**Please note: All reference forms must be received prior to acceptance into the program. Students cannot send this with their applications.**



## INDIGENOUS SOCIAL WORK DIPLOMA PROGRAM

### Reference Form

Name of Applicant \_\_\_\_\_

Name of Reference \_\_\_\_\_

Organization \_\_\_\_\_

Position \_\_\_\_\_

Telephone \_\_\_\_\_

How long have you known the applicant? \_\_\_\_\_

In what capacity have you known the applicant? \_\_\_\_\_

### **On a separate page, please respond to the following:**

3. Please describe those skills that you believe the applicant possesses that will assist them in successfully completing a social work education program. (For example, you may describe the applicant's skill level in such areas as interpersonal communication, writing, and time management)
6. Please describe in what ways you believe that the applicant is suited to the profession of social work.
7. Please comment, as applicable, upon the applicant's past or potential contributions to social work practice with Indigenous peoples.

Date: \_\_\_\_\_

Signature of Person completing this form: \_\_\_\_\_

Please return to MCC by **MAY 27, 2022**

Please **Email** to [wlistener@mccedu.ca](mailto:wlistener@mccedu.ca)  
Or **Mail** this reference marked **Personal and Confidential** to:

Wilda Listener  
Indigenous Social Work Diploma Program  
Maskwacis Cultural College  
Box 960  
Hobbema, Alberta  
T0C 1N0

**Please note: All reference forms must be received prior to acceptance into the program. Students cannot send this with their applications.**



## INDIGENOUS SOCIAL WORK DIPLOMA PROGRAM

### CRITERIA FOR ELIGIBLE “VOLUNTEER OR WORK EXPERIENCE”

Requirement: “100 hours of Work or Volunteer Experience must be completed in a social service setting within the last two years.”

“Social Service Settings” are found within those public or private agencies, groups, and organizations that deliver human services. The applicant must be able to demonstrate that the setting has provided them with opportunities to engage in human interaction and to play a role in the delivery of social services. Ideally, the setting is one that provides their volunteers with regular evaluations and relevant professional development.

Rationale for Volunteer/Work Experience Requirement: We would like to ensure that applicants to our program are making an informed decision to embark upon a two year period of social work education. By possessing prior direct experience in the field of human services we expect that applicants will be able to enter our program with a basic sense of “comfort” and a sincere desire to work in the field of human services.

Reminder: One of your 3 Reference Letters must be completed by an individual who has directly supervised your volunteer or work experience.

Examples of social service settings include:

- Crisis Intervention Services (Women’s Shelters, Suicide Crisis Hotlines)
- Community Organizations (Native Friendship Centres, Boys and Girls Club, Youth Groups)
- Health/Mental Health Services (Social Work Departments in Hospitals & Seniors’ Centres, Addictions Counselling, Wellness Centres)
- Educational Institutions (Student Counselling Department, Peer Support Groups)
- Government Agencies (Family Support, Child Welfare, Corrections)

Please note that the following forms of volunteer or work experience may **NOT** be used toward the 100 hour requirement:

- Sports Coach;
- School Clerical Volunteer (i.e.: Laminating, Photocopying, Creating Bulletin Boards etc.)
- School Lunch Program;
- Chaperoning your children’s field trips and community activities.

**INDIGENOUS SOCIAL WORK DIPLOMA PROGRAM****Interview Date with the ISWDP Admissions Panel****DATE:** \_\_\_\_\_**LOCATION:** MCC RM 134

*Please telephone (780) 585-3925 or toll free 1-866-585-3925 to book an appointment if you have any questions about the application process. We will call you to schedule a Panel Interview once we have your completed application.*

*Once accepted and in receipt of your acceptance letter, please provide a copy of the letter to your funding source. All accepted students are required to attend an MCC Indigenous Social Work Diploma Orientation Session before the start of the Fall 2017 Term.*

*Mandatory ISWDP Orientation: September 2021 and lunch will be served*

***FINAL REMINDER:** Please ensure that your fully completed application is submitted no later than MAY 15, 2021. Your application forms may be faxed, emailed, mailed or delivered to MCC. Your letters of reference must be sent directly from the referee or delivered in a sealed envelope directly to the social work office. If you have any questions or concerns, please contact Wilda at 780-585-3925 or email [wlistener@mccedu.ca](mailto:wlistener@mccedu.ca).*

*Ay Hiy*